

# **INDAG RUBBER LIMITED**

(CIN-L74899DL1978PLC009038)

***CORPORATE SOCIAL RESPONSIBILITY POLICY***

## **INDAG CSR POLICY**

### **1. An Overview**

1.1 The philosophy of the Company is to recognize its responsibility as a corporate citizen and to leave a positive impact through its activities on the environment, customers, communities, shareholders or to other stakeholders. CSR policy of the company lays down the guidelines and mechanism for undertaking the activities for the welfare of the different segments of the society in which it operates.

### **2. Our Vision and Objectives**

2.1 To actively contribute to the social and economic development of the communities in which we operate, so as to promote sustained growth for the society and community.

### **3. CSR Activities**

3.1 The broad objectives of the CSR policy are as under:

- a) To have a comprehensive and integrated community development program focusing on but not limited to communities most directly impacted by and in the vicinity of manufacturing unit at Nalagarh.
- b) Assist in eradicating hunger, poverty and malnutrition, promoting preventive health care and sanitation and making available safe drinking water
- c) Promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly and the differently abled and livelihood enhancement projects

- d) Promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centres and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups
- e) Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water
- f) Protection of national heritage, art and culture including restoration of building and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional arts and handicrafts
- g) Measures for the benefit of armed forces veterans, war widows and their dependents
- h) Training to promote rural sports, nationally recognized sports, paralympic sports and Olympic sports
- i) Contribution to the Prime Minister's National Relief Fund or any other fund set up by the Central Government for socio-economic development and relief and welfare of the Scheduled Castes, the Scheduled Tribes, other backward classes, minorities and women
- j) Contributions or funds provided to technology incubators located within academic institution which are approved by the Central Government
- k) Rural development projects
- l) Any other as included in Schedule VII of the Companies Act, 2013, from time to time.

#### **4. CSR Plan**

4.1 The CSR committee will facilitate the Annual CSR action plan containing the clear terms of reference outlining the key tasks, duration of assignment,

allocation of budget for different projects, method of implementation and review.

## **5. CSR Budget**

5.1 The CSR budget shall be according to Companies Act, 2013 which at present is 2% of the average net profits of the Company made during three immediately preceding financial years.

5.2 Average net profits shall be calculated in accordance with the provisions of section 198 of the Companies Act, 2013.

5.3 The expenditure on various projects undertaken as CSR activities will be decided and recommended by the CSR committee to the Board for approval.

5.4 The CSR committee will formulate the criteria for the utilization of the funds on various projects adopted by the company.

5.5 Money unutilized, if any, in the previous year will be carried forward and included in the budget for the next year.

5.6 Any surplus arising out of the CSR projects or programs or activities shall not form part of the business profit of the Company.

5.7 Expenditure on building CSR capacities of our own personnel as well as those of implementing agencies through institutions with established track record of at least three financial years, including expenditure on administrative overheads shall not exceed five percent of total expenditure of the company in one financial year.

## **6. Identification of Programmes**

6.1 While identifying the programmes, all efforts must be made to the extent possible to define the following:

- a. Programme objectives
- b. Baseline survey- It would give the basis on which the outcome would be measured.
- c. Implementation schedules- Timeline prescribed
- d. Responsibilities and authorities
- e. Major results expected and measureable outcome.

## **7. Implementation**

- 7.1 Project activities identified under CSR are to be implemented by specialized agencies, which would include- Voluntary Organizations (VOs) formal or informal Elected local bodies such as Panchayats, Institutes/Academics Institutions, Trusts, Self Help Groups, Govt./Semi Govt./Autonomous Organizations, Mahila Mandals, Professional Consultancy Organizations etc.
- 7.2 Initiatives of State Governments, District Administration, Local Administration as well as Central Government Departments, Agencies, Self Help Groups, etc., would be dovetailed and synerized with the initiatives taken by Indag.
- 7.3 The time period/duration over which a particular programme will be spread, will depend on its nature, extent of coverage and the intended impact of the programme.

## **8. Review and Reporting**

- 8.1 The Corporate Social Responsibility activities undertaken by the Company will be monitored by the Corporate Social Responsibility Committee duly constituted by the Board. The committee will be responsible to institute a transparent monitoring mechanism for implementation of the CSR projects or programs or activities undertaken by the company.
- 8.2 CSR Committee will provide the report on the status of the implementation of CSR projects or activities at the interval of three months.
- 8.3 In case the CSR projects are undertaken through a trust, society or a company registered under section 8 of the Companies Act, 2013 then such trust, society or a company shall submit the project report, funds utilization certificate and the statement of accounts.
- 8.4 A report of the activities undertaken by the company will be prepared by CSR committee and annexed to the annual report of the company.

## **9. Display**

- 9.1 The Board of Directors shall disclose main contents of CSR policy in its report and shall also display it on company's website.